

7. Ministry Focus

a) Safe Spaces update

- There was a discussion around the proposed safe spaces.
- GC asked whether we had any expertise in how to deal with e.g. people's worries. TR answered by saying that the accompanying booklet will signpost people to places where they can receive professional help and support if that is appropriate for them.
- TR also shared that he was also considering where there can be places to chat in these spaces.
- TR asked what people thought of the proposed timetable. AB commented that repeating things at the weekend was good as includes people who work in the week. AB also asked whether the Wellbeing Course would also be run in the evening if there was a demand, which it was agreed that it would.
- TR commented that he thinks that the proposed spaces are about the right balance of what we can realistically offer at this time.
- DH asked about the number of volunteers we have for each space - we currently have at least one person for each thing, but need more.
- GC suggested that we ask Life Groups whether they could offer to help at each space.
- TR commented that the proposed starting date may have to be put back to enable things to be fully resourced.

b) Post Covid19 Sunday Services Evaluation

- TR asked people for their general reflections on the paper circulated prior to the meeting.
- JG asked whether people who attend the 8am service do so because they like the time of the service or whether it is because they prefer the BCP service. TR answered that for some it was the time, whilst for others it was because it was the BCP service. EJ shared that his personal observation was that it was the structure of the service that people preferred.
- ML suggested that, going forward, the communion hymn at the 9am service should be replaced with instrumental music as there was no longer a choir.
- TR asked those members of the PCC, who attend the 9am service, how they felt the members of the 9am service would feel about incorporating the BCP into their service some weeks each month. They all felt that people would be happy with this.
- GC asked why baptism services were always outside of the main services. TR explained that it was practical as families always bring 60-100 guests and they would swamp the congregation, some families also talk throughout the service and therefore would disturb the congregation. There was a conversation about how the church does baptism preparation with families going forward and an agreement that this was to be looked at another time.
- ML commented that it would be good to make sure that the combined services don't always coincide with the BCP service at 9am.
- ML and DL are happy to continue selecting the hymns for the 9am service, but don't always want to operate the digital hymnal at the front - it was suggested that there could be a rota for this. AB mentioned that DB is happy to play twice a month at the 9am service.
- Service Timings: Live-streaming needs more time to set-up and therefore there needs to be a longer gap between the 9am service and the 10:30am service. One option is to change the service times, the other is to shorten the 9am service to 50 minutes. TR explained that 45 minutes is needed to set-up the live-stream and this could be achieved by finishing the 9am service by 9:50 and starting the countdown for the 10:30 service at 10:30. TR suggests that we could test whether 50 minutes would work for the 9am service by trialing this at a Wednesday morning service.
- There was a general discussion about the services which included the practicalities of set-up and timings. TR suggested that we need to see what was realistic for the 9am service by trialling it at the Wednesday morning service, based on that we can then have a discussion about overall timings going forward. TR suggested bringing back a congregation on a Wednesday morning from 5th May. There was generally a positive view of this suggestion and so TR will contact the 9am/Wednesday morning congregations via email to explain that the Wednesday morning service would restart from 5th May.

c) Post Covid19 AME's (Activities, Ministries and Events) Evaluation

- A document was circulated prior to the meeting and TR asked people for their thoughts and feedback, which was generally positive.
- TR commented that the purpose of the AME evaluation was about reviewing things and seeing how we could do things better; it is about encouraging people.
- DH shared that in the discussions the churchwardens and TR had about the AME evaluation, they had reflected on how groups could be developed so that they fulfilled and upheld the vision and ministry of the church.
- TR suggested that the PCC continued to reflect on the AME Evaluation over the next month so that it can be distributed to groups after the May PCC meeting.

8. Time of Prayer

Prayer followed given thanks to God

9. Updates/Matters for PCC

b) Safeguarding

- JG explained that the PCC needs to review the Safeguarding Action Plan,
- All PCC members are trustees, so need a DBS check. AB will also need to do an online safeguarding course.
- JG needs to circulate the list of activities so that they can be reviewed by the PCC.
- The diocese now requires fewer people to do the face-to-face safeguarding training, therefore most people will now do online training.
- JG has been accepted onto the Mental Health Course, which will be held via zoom on 18th May 2021.
- JG will email the Safeguarding Action Plan to TR, who will circulate it to the PCC.
- **TR thanked JG for all her hard work.**

a) Kitchen Progress Update

- TR has put in an application to a charitable trust for some money towards the kitchen project; if this application is successful, we could get a further £2k towards the kitchen fund.
- The key-things that is preventing us progressing further is that we are waiting for the electrician's report to see if it is possible to get a 3-phase supply to the kitchen area.
- The VAT can be reclaimed on many of the electrical and cupboard costs, which could be about £2k.

c) Use of Church by Open Door Church

- EJ shared that Open Door Church would like to hold monthly evening services in St Mary's Church, starting on 23rd May and continuing through to September. The services would start at 6:30pm and finish at 8:30pm. They would adhere to our Covid-safe policies and would clean the church afterwards.

Proposal: We allow Open Door Church to use St Mary's for a monthly evening service.

Proposed: AB, Seconded: DH - passed unanimously.

10. Correspondence

- The discussion about the purchase of a Grand Piano will be on the May PCC agenda.

12. Prayer and Reflection for 20th May PCC Meeting

JG

12. Dates of future meetings

2021: May 20th; June 17th; July 15th;
Sept 16th ;Sept 30th Budget Meeting
Nov 18th; *Dec 2nd
*To be confirmed

13. Final Prayer

TR prayed at the end of the meeting, & the meeting closed with The Grace at 21:44.

PCC Meeting Action Log as of Thursday 22nd April 2021

#	Month / Item	Action	Owner	Due / Status
1	Sept / 7b	Children & Communion – arrange next PCC discussion Update 28/11 – awaiting date (carry forward)	TR	Spring 2022
7	Sept / 11c	'Growing Younger' – Meeting with SMES's PCC to be arranged Update 26/2 - meeting on 30/4/20 at 7:30pm. This meeting will be opened up to others. TR to invite.	TR	Spring 2022
12	Oct / 9b	Identify and approach possible volunteers for Light Factory Update 28/11 – four volunteers Darren Smith and (once a term) Barbra Jarvis, Nanette Hesketh, Tim Robb. Carry forward to identify further volunteers	ALL	Autumn 2021
14	Oct / 11b	Ongoing actions relating to lighting systems Update 26/2 – LED lighting fitted on the screen at the back of church	DH	Summer 2021
27	Nov / 11f	Update risk assessment with addition activities identified and ensure consistency of risk assessment for each area Update 26/2 - Ongoing - there has been some progress	EJ + Others	Summer 2021
33	Jan / 9b	SEND Project ML offered to help Liz Faulkner with funding applications Update 26/3 - ML has spoken to Liz. Liz will contact ML Update 21/1/21 – with Liz on Adoption Leave until late Autumn 2021, this is delayed to Spring 2022.	ML	Spring 2022
44	Feb / 9a	Safeguarding Update 21/1/21 Risk Assessments for Young People activities to be presented at 2022 PCC Away Day	JG	Spring 2022
50	April / 10b May / 8b	Future Developments EJ - DAC need a business case justifying expansion of the church hall. EJ to bring back updated Development documents with figures for architectural drawings	EJ	Summer 2021
55	June / 8b	Church Streaming Options Update 5/11 – An application to a Trust for funding of cameras has been made. Awaiting response.	TR	Spring 2021
57	Jan / 9b	Creation Care Group Exploring Solar Panels and 'Green initiatives' to help the church moved towards net-Zero	Creation Care Group	Summer 2021
58	Feb / 6	Finance: Change to Staff Contracts Staff contracts of employment to state that staff pay will either be the agreed hourly rate or National Living Wage, whichever is higher. Update 25/3: EJ has issued amended contracts to two staff members, so this action is 50% complete.	EJ & TR	Summer 2021
59	Feb / 9a	Kitchen Proposal Agreed to take forward via a Gift Day	TR	Closed

60	Feb / 9d	Creation Care: Quiet Area Area to be taken forward with Circular Paved Area & Wooden Benches	CC Group & TR	Summer 2021
61	Mar / 4	Deanery Pastoral Committee Minutes TR to ask Church rep (RP) if the PCC can gain sight of this committee's minutes to know what's going on the Deanery Update 22/4: RP going to send the first of these minutes to TR so that they can be circulated the minutes at the next PCC meeting.	TR	Closed
62	Mar / 10c	Diocesan Youth Report JG to circulate report recently produced by the Diocese Update 22/4: This report has now been circulated.	JG	Closed
63	Mar / 11	Quinquennial Inspection EJ to book 5 yearly inspection due in November this year	EJ	Autumn 2021
64	April / 9b	JG to email the Safeguarding Action Plan to TR, who will circulate this to the PCC.	JG/TR	May 2021